

**Evergreen Elementary School PTO
General Membership Meeting
March 20, 2017
EES Cafeteria**

Welcome and introductions: The meeting was called to order at 6:30 p.m. Ms. Paula Ross, PTO President, welcomed all in attendance to the meeting. A motion was made to approve the minutes from the last meeting held on January 23rd. The motion was seconded, and all voted to approve the minutes. Thank you to those who attended the meet and greet before this evening's meeting.

President's Report: The election for next year's board members will take place during the general meeting on April 24th. Interested persons should contact Ms. Ross. Nomination forms are due April 6th. Our board positions and chairpersons positions are open to all PTO members for the next school year. The nominations committee will convene in April before the general meeting. The nominations committee will present the slate of board nominees at the April general meeting and post the slate at least 10 days prior to the meeting on the Evergreen PTO web page and Facebook page.

Principal's News: Ms. Jamie Jameson shared the results of the online survey that was emailed in February to all Evergreen parents. Only 31 responses were received. 22 responders indicated they were in favor of using PTO funds for playground improvements. The results showed that parents had concerns/ideas for the following:

In the play areas: the addition of benches or picnic tables for the Kindergarten/PreK, removal of bushes in the PreK play area, addition of noting to prevent balls from entering parking area, addition of soccer goals in the fields.

In the Gardens/Grounds: maintenance of roof structures, field drainage, artificial turf, addition of walking trails, outdoor classroom maintenance, mulching/pruning, maintenance of perimeter (outside fenced area).

Other: overhaul existing curbs, outdoor drinking fountains, awning between condos and building entrance, clothing recycling station.

All ideas were considered and discussed at the school improvement meeting held March 10th. Some ideas are obtainable, others are not. Artificial turf is very expensive, so that cannot be added. Outdoor water fountains provide too much of a liability and a hazard. An awning cannot be added due to building codes.

In the future, a school beautification committee of some sort can be started to address some of these ideas and more. This could be comprised of parents/adults or a combination of parents/faculty/students. This will continue to be discussed at a later date.

Construction has started in the parking lot to add a ramp to reach the basketball courts for additional parking spaces for school events. Using capital improvement funding, the school will be adding 8 swings; 2 of which are ADA approved, a cubicle climber, ground improvements (wood chips), grass field improvements, and additional fencing and gates to improve the Kindergarten play area in the front of the school.

The SMCPs Department of Supporting Services received a proposal from Playworld Playground Specialists Inc. for the following additional playground equipment for the PTO to consider purchasing: Percussion Play Instruments (Grand Marimba, Rainbow Sambas, Bell Lyre, Large Babel Drum. Included with the proposal are costs for grading down play areas, installation and wood carpet. The grand total is \$18,966.00. The PTO is interested in finding out if other equipment could be purchased, such as interactive panels, so that not all the new equipment is musical. Ms. Jameson will contact Mr. Hardwick concerning this matter.

A motion was raised to use PTO funds for the purchase and installation of the new equipment. Currently the PTO has \$13k to use towards this purchase. Profits generated by the upcoming Silent Auction would be used to make up the difference. A second motion was made and a majority vote was received in its favor.

Events at a Glance:

Date	Time	PTO/School Event
March 20-24	On Going	Spring Into W.A.R.M Drive
March 24 th	6-8pm	Shamrock Hop & Silent Auction
April 6 th	All Day	PTO Nomination Forms Due
April 7 th	All Day	Last Day to Order Yearbooks
April 16 th – May 5 th	On Going	Spring Box Top/Labels Collection
April 19 th	6-8pm	Spirit Night Bruster's
April 24	6:30PM	General PTO Meeting
May 1 to 5	All Week	Teacher Appreciation Week
May 3 rd	All Day	Staff Luncheon K & 5 th Grades
May 8 th	6-9pm	Spirit Night Pancra
May 8 th	5-9pm	Spirit Night Five Guys
May 11 & 12	6pm	Beauty & the Beast Performances
May 15-24	On Going	Boosterthon
May 19 th	6:00PM	Family Fitness Night

W.A.R.M. Collection: Collection of items for the Wrapping Arms 'Round Many (WARM) program will run through March 24th. This program serves many needy and homeless families in St. Mary's County. The collection box is in the main hallway and will be brought to the cafeteria during the Shamrock Hop/Silent Auction.

Shamrock Hop/Silent Auction, March 24th, 6-8 p.m. Volunteers are still needed in multiple areas for this event. Kona Ice will be outside in the back parking lot, and a part of the proceeds will go back to the school. Kona Ice must stay outside during the event. This year we will only have 2 closing times for the auction. Cash, checks and credit cards will be accepted. For the families that wish to donate money to the PTO, a donation bucket will be placed at the snack table.

5th Grade Messages: Yearbook messages (\$5) for 5th graders are due on March 24th.

Box Tops: The Spring Box Tops/Labels Drive will run April 16th - May 5th. Box tops and labels should be placed in plastic baggies or paper envelopes with the teacher's name on them. Please do not attach any boxtops or labels to collection sheets or any other type of paper.

Lost and Found: Lost and Found items are located in the lower level stairwell outside the cafeteria. There is also a large bin outside for items collected in the playground areas, before they are brought inside. Items were last donated in late November. Since then, many more items have been collected. If they have names on them, they are returned to their owners. Unclaimed items will again be bagged for donation on Monday, March 27th. Prior to that, all items will be on display in the cafeteria/gym during the Shamrock Hop/Silent Auction.

March 2017 Treasurer's Report:

INCOME (RECEIPTS)						
Box Tops			\$3,000.00	\$2,155.00	\$132.83	\$2,022.17
Silent Auction			\$8,000.00	\$200.00	\$169.96	\$30.04
Spirit Nights			\$2,000.00	\$1,252.83		\$1,252.83
Spirit Wear			\$1,000.00	\$3,881.50	\$4,768.98	(\$687.48)
Fall Fundraiser - BJs			\$150.00	\$160.00		\$160.00
Event Expenses						
Box Tops			\$260.00	\$132.83		\$117.17
Shamrock Hop			\$500.00	\$120.00		\$380.00
Silent Auction			\$500.00	\$169.96		\$330.04
Spirit Wear			\$3,000.00	\$4,768.98		(\$1,768.98)
Scence Night			\$300.00	\$229.74		\$70.26
Operating Expenses						
Office Supplies			\$500.00	\$185.89		\$314.11
Sales Tax			\$200.00	\$192.61		\$7.39
Web Hosting			\$200.00	\$179.88		\$20.12
Program Expenses						
Staff Appreciation			\$4,000.00	\$551.70		\$3,448.30
Student Incentives - Spirit Tags			\$320.00	\$285.00		\$35.00
Author Visit			\$700.00	\$725.00		(\$25.00)
Miscellaneous Gifts/Expenses			\$150.00	\$53.10		\$96.90
Give Back						
Other School Needs			\$2,000.00	\$730.50		\$1,269.50

Adjournment: The meeting adjourned at 7:11 p.m.